

# Health and Safety Policy

**Northern  
Phoenix  
Trials Car  
Club Ltd.**



**This is the statement of general policy and arrangements for Northern Phoenix Trials Car Club Limited.**

**The Company's Management Committee has overall and final responsibility for health and safety.**

**The Company's Safety Sub-Committee is responsible for:** ensuring that all matters relating to health and safety are addressed within the Organisation and that the policy is kept up to date and reviewed regularly. It is also responsible for the implementation of the Health and Safety Policy, the co-ordination of the undertaking of risk assessments, and the implementation and monitoring of any controls which are imposed as a result of the risk assessments.

Statement of General Policy	Responsibility of Name/Title	Action/Arrangements
Prevent accidents and injuries by managing the health and safety risks at event venues.	<b>Clerk of the Course</b> nominated on the event's Supplementary Regulations	<ul style="list-style-type: none"> <li>Implement risk assessment actions and controls and review and adapt to respond to changing conditions.</li> </ul>
Provide clear instructions and information to ensure volunteer event officials are competent to perform their duties.	<b>Clerk of the Course</b> nominated on the event's Supplementary Regulations	<ul style="list-style-type: none"> <li>Brief marshals and drivers prior to the start of each event regarding site specific issues.</li> </ul>
Maintain safe and healthy conditions at event venues and ensure safe storage/use of substances.	<b>Clerk of the Course</b> nominated on the event's Supplementary Regulations	<ul style="list-style-type: none"> <li>Liaise at events with vehicle scrutineers and equipment officer and take appropriate action to eliminate or mitigate to the extent practicable any identified issues .</li> </ul>
Engage with competitors, marshals and other event officials on event-day health and safety conditions.	<b>Clerk of the Course</b> nominated on the event's Supplementary Regulations	<ul style="list-style-type: none"> <li>Obtain verbal feed-back from competitors and event officials before and during events and take appropriate action to respond to any legitimate health and safety concerns that should be addressed.</li> <li>Establish routine post-event feedback via Survey Monkey for and flag-up all significant issues to the Safety-Sub-Committee.</li> </ul>
Provide adequate training, to ensure volunteer event officials are competent to perform their duties.	<b>Safety Sub-Committee</b>	<ul style="list-style-type: none"> <li>Organise structured training at Club Practice/Training events for marshals, novice drivers and passengers, clerks and assistant clerks of the course, and vehicle scrutineers, together with observed practice for new and novice drivers and passengers.</li> </ul>

Signed: 	<b>Phil Yarwood, Chairman</b>	<b>Date: 2 May 2015</b>
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**This policy will be reviewed periodically to check its validity or if circumstances change significantly. It should be read in conjunction with the Company's Risk Assessment.**

'Motor Sport is Dangerous' signage to be deployed at all events	In prominent positions at entrance(s) to event site.
First-aid box and accident book to be available at all events	In the possession of the First Aider in attendance at the event who will be identified at the pre-event briefing.